



REFERENCE DOCUMENT REQUEST

for

U.S. IMPORT ENTRY
UNDER FSVF



- Confidential -
for reference only

FOOD SAFETY DOCUMENTS for FSVP CERTIFICATION

The below marked documents are requested in accordance with Part(s) 111, 117, or 507 for use during certification



FACILITY FOOD SAFETY PLAN

Written procedures that fully describe the methods used to safely manufacture and handle food products.

May include: supplier approval procedure, allergen controls, verification procedures, sanitation controls, etc.

Requested Required Received

May be required upon review



HACCP PLAN / HAZARD ANALYSIS

Plan identifies product-specific hazards requiring a control & provides a description of preventive control procedures.

Requested Required Received

May be required upon review



ON-SITE AUDIT RESULTS

Annual audit of food safety practices conducted by a qualified auditor. Complete audit report required.

Requested Required Received

May be required upon review



TESTING RESULTS

Sampling and testing of product for hazards of concern. *Testing results must be from by a 3rd-party laboratory.*

Requested Required Received

May be required upon review



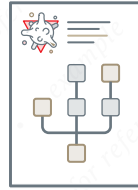
for HAZARDS

- Biological (*All/Any*)
- Natural Toxins (*Myco/Aflatoxins*)
- Heavy Metals
- Pesticides



QUESTIONS?

visit unitedsafetyagents.com/documents or [schedule](#) a phone call



RECALL PLAN

Written Recall Plan must include procedures, describe steps, and assign responsibility for actions.

Requested Required Received

May be required upon review



PRODUCT LABEL / LABELING

May include: Package label, Bulk label, Nutrition label, Case inserts, Directions for Use, *etc.* Product label must display any and all present allergens.

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QUALIFICATIONS

Documentation of personnel's qualifications, training, education, or experience. [PCQI accreditation](#) preferred.

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FDA REGISTRATION

Proof that facility is currently registered with the U.S. FDA – [learn more](#)

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FSVP QUESTIONNAIRE

Targeted list of questions designed to help a supplier share the information necessary to comply with FSVP.

Requested Required Received

May be required upon review

– Please use Questionnaire sent with list. or [Download a Copy](#)

CONFIDENTIALITY

All shared information will remain strictly privileged and confidential and will ONLY be used during FSVP certification. This document may contain non-binding recommendations. Additional information about our Confidentiality Policy, can be found at unitedsafetyagents.com/confidentiality. USA provides FDA compliance services to industry and has no direct affiliation with the U.S. FDA.

OVERVIEW of REGULATIONS

The Foreign Supplier Verification Program (*FSVP*) is fundamentally concerned with food safety. As a validly designated and qualified United States (*U.S.*) representative, United Safety Agents' (*USA*) FDA-mandated goal is to verify that a product's innate physical, chemical and biological hazards are being controlled in a manner that provides at least the same level of health protection as the FDA's domestic standards (*Preventive Controls or Produce Safety Rule*). To accomplish this, documentation of a manufacturer's processes, procedures, and control methods are required.

DOCUMENTS for VERIFICATION

The preceding page contains the names and descriptions of common food safety documents utilized in the food processing/manufacturing industry. A more thorough description of each document type can be found [here](#). If a document is marked *Requested* it may be necessary for FSVP certification to conclude successfully. The act of acquiring food safety documents alone will not suffice to meet the regulatory requirements of FSVP.



[USA: Description of Hazards](#)



[FDA: Appendix 1](#) – Hazard Profile by Product

[Resources](#)

If you have any questions or require additional information, please contact United Safety Agents LLC directly via Email: info@unitedsafetyagents.com; Phone: +1 (888) 551-7403; Fax: +1 (888) 557-2649; UnitedSafetyAgents.com, or by Mail: 715 West Park Avenue, No. 222, Oakhurst, New Jersey 07755, United States of America.

