



ENTRY REPORTING

for

UNITED SAFETY AGENTS
FDA FSVP AGENCY
PROGRAM

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- Confidential -



OVERVIEW of ENTRY UNDER FSVP

As your company’s properly designated and qualified FDA FSVP Agent, United Safety Agents (USA), **must be named as the FSVP Importer at U.S. entry** via Customs and Border Protection’s (CBP) ACE System, or your shipment risks rejection. Your company’s Letter of Consent contains an exhaustive list of products for which USA has agreed to function as the FSVP Importer . A full and complete copy of your company’s Letter of Consent should be provided to your Customs Broker for their use when filing entry of previously verified and approved products.

If you would like to import new products, not listed on your Letter of Consent, please notify our offices immediately so that all actions required for their addition to your FSVP program can be taken.

REPORTING ENTRIES

To safeguard against fraudulent entries and maintain an accurate account of USA’s Data Universal Numbering System (DUNS) number usage, we respectfully request that you **submit record of all entries** made under FDA FSVP. To submit record, please visit the Register of Entries Portal located at [unitedsafetyagents.com/shipmentregister](https://www.unitedsafetyagents.com/shipmentregister) For each shipment, we ask that your office provide: [A] the Date of Entry; [B] the Entry/Line Number; [C] the Name or Names of the entered Product, respective Supplier; and [D] other important information. You may submit this form either at the time of each shipment or in bulk prior to the fifth day before the end of each month. (see “fig. 1”)

The screenshot shows a web browser window with the URL <https://www.unitedsafetyagents.com/shipmentregister>. The page title is "REGISTER OF ENTRIES". The form contains the following fields:

- Company Name
- Date of Entry (with a calendar icon)
- Entry Number
- Description of Product/Supplier ...
- Name of Customs Brokerage firm

Callouts A, B, C, and D are positioned on the left side of the form:

- Callout A points to the Date of Entry field.
- Callout B points to the Entry Number field.
- Callout C points to the Description of Product/Supplier field.
- Callout D points to the Name of Customs Brokerage firm field.

fig. 1

Note: information will be used for validation purposes. FDA records will be used as a basis for shipment surcharges

GUIDANCE for CUSTOMS FILER

Your Custom Broker or filer should always be provided with, and maintain on file, the most recent version of your company's Letter of Consent, in its full form. Do not transcribe the details contained within the Letter onto a separate document. If your Customs Broker or filer requests that a separate "FSVP Importer" form be filled, please provide USA with a copy of the form so that we may complete and return it.

Additionally, we suggest that the filer adhere to the following guidance: When a food product under FDA oversight is offered for entry into the United States, the U.S. Customs and Border Protection Automated Commercial Environment system will prompt the filer to transmit a code: When prompted, enter **FSV** as the Entity Role Code. This code will send a signal to the ACE system indicating the entry line is subject to the FSVP regulation and will trigger a request for the FSVP Importer's name, email address, and DUNS number as the UFI recognized as acceptable by FDA.

DATA ELEMENT	CODE	CONDITION
Entity Role Code	FSV	<p>If Government Agency program code is FOO and processing code is NSF, PRO, ADD, DSU, FEE, then the following FSVP-related details will be mandatory for all FDA FOO lines unless Industry Codes 16 or 32 are present in PG02:</p> <ol style="list-style-type: none">1. DUNS#, Firm Name, Firm Address 1 are required in PG19;2. All the elements, except Apt#, are required in PG20 AND3. Qualifier Code = FSV and eMail address are required in PG21; individual's name and tel# are optional in PG21. <p>Visit unitedsafetyagents.com/filing to access full FDA & CBP filing guidance.</p>



IMPORTANT: If line item is a food, beverage, or supplement and the above codes are not transmitted, the entry will be **rejected**.

"UNK" is no longer acceptable, if used the entry will be rejected by CBP.

Please do not hesitate to place your company's Customs Broker or filer in contact with USA. We stand ready to answer any questions that they may have.



+1 (888) 551-7403 or [Schedule a Call](#)

info@unitedsafetyagents.com

8:00am - 7:00pm, Mon-Fri. (Eastern, GMT -5/GMT-4)